

Guidelines for Authors

PREPARATION OF MANUSCRIPT

GENERAL: Because of the proliferation of professional word processors, drawing packages and desktop publishing systems, PAPTAC feels that it is now possible to achieve high quality, camera-ready copies. It is important to note that the appearance of your paper in the Preprints, and potentially afterwards in J-FOR, will largely depend upon the care that you take in preparing the original manuscript and graphic material. Please note that in order for your paper to be processed, it will need to be formatted according to these guidelines.

J-FOR: The Journal of Science and Technology for Forest Products and Processes

J-FOR publishes original peer-reviewed articles dealing with the technology and science of traditional and emerging areas pertinent to the forest industry. The J-FOR Editorial Board reserves the right to reject any papers that do not meet content standards. Authors submitting their material to J-FOR through a conference presentation will have the opportunity to update the length and quality of their conference papers to being suitable for J-FOR.

AUTHOR RESPONSIBILITIES:

Authors are responsible for:

- all proof reading and layout;
- the originality of the work;
- permission to publish;
- permission to reproduce any cited figures;
- providing all contact information for the principal author, as well as all co-authors (full name, affiliation, address, phone, high resolution picture, and email address).

MANUSCRIPT PREPARATION, TYPING, AND LAYOUT:

1. Use Garamond font throughout. Except for the title and the abstracts, manuscripts must be typed in one column per page. Manuscript should be submitted in a Microsoft Word format.
2. **TITLE** should be in 16-point bold upper case.
3. **HEADINGS** are in bold 12-point, left-justified, capitalized, and should not be numbered.
4. **Subheadings** are in bold 10 point, left-justified, capitalized (first letter of each word in capital only) and should not be numbered. Please limit to subheadings and avoid secondary subheadings.

5. **Text** is in regular 10 point, one column, single-spaced and not justified, with double spacing between paragraphs.
6. The title, authors, affiliation, abstract and keywords should follow immediately below the title and be left justified.

Example: **Authors:** followed by author information

Abstract: The abstract should be concise, about 100 words and no more than 150 words. It should contain the main findings of the work in specific, rather than general terms.

Keywords: Please supply 5 keywords maximum.

7. **FIGURES:** If not scaled to single column/full page width, please remember that any reduction will make text less legible. Use a large enough and clear font and avoid excessive complexity in diagrams. All figures must be numbered consecutively and referred to in the text. Captions should be listed under the figure, as follows:

Fig. # - Description of the data provided.

When referred to in the text, please use Fig. # or Figs. # and # throughout, except if Figure is the first word of the sentence, in which case Figure is written in full.

8. **TABLES:** Tables must be numbered consecutively without roman numeral and should be captioned the same way as figures, as follows:

Table # - Description of the data presented.

When referred to in the text, Table is not abbreviated.

9. **EQUATIONS:** All equations that have their own line should be numbered with the number in parentheses. When referred to in the text, please Eq. (#) or Eqs. (#) and (#), except if Equation is the first word of the sentence, in which case Equation is written in full. Use Garamond font, 10.5 points.

10. **REFERENCES:** In the text these are cited in square brackets by number and listed in the REFERENCES section as shown below:

For Journals:

De Grâce, J.H., "The Print-Through Property of Newsprint", Journal of Pulp and Paper Science, 19(5):J208-213 (1993).

For conference papers:

Murton, K.D., Richardson, J.D., Corson, S.R. and Duffy, G.G., "TMP Refining of Radiata Pine Earlywood and Latewood Fibres", Proceedings, International Mechanical Pulping Conference, PI, 361-371 (2001).

For Books:

Kreith, F. and Black, W.Z., Basic Heat Transfer, 1st ed., Harper and Row, New York, NY, USA (1980).

For Patents:

Viper, V.S., "Secondary Treatment of an Integrated Paper Mill Effluent", MacMillan Bloedel Ltd. (Canada), U.S. Patent 5143619 (issued Sept. 1, 1992).

For Standards:

"Brightness of Pulp, Paper and Paperboard", PAPTAC Standard Testing Method E.1 (1990).

References should never be automated, have no abbreviations, no bold or italic characters, and only article, standard or patent titles should be in quotation marks. The same quotation marks should be used for all references. All references have to be complete.

References should be in the public domain and should not include unpublished work, private communications, or papers not yet accepted for publication. The order must be in the order in which they appear in the text. Trademarks should appear only once in the article in the original citation.

11. **UNITS:** The SI (metric) system of units must be used, but other units may be included in brackets.
12. **APPENDICES:** Appendices are acceptable for the purpose of communicating information that would otherwise impede the flow of the paper.
13. **ARTICLE LIMIT:** 4500 words. 15 figures or tables.
14. The document should not be secured.
15. The document should have no footer and no header or footnotes.

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Other questions can be directed to PAPTAC staff directly at the coordinates below. If you wish to have your paper reviewed for potential publication in J-FOR, **please move to the following section on the next page.**

J-FOR

J-FOR Publication Submission Form

I have read and understood the above guidelines, and agree to prepare my manuscript accordingly:

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If you do not wish to be published, there is no need to complete this form.

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5. Has this paper been previously presented?

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6. Has this paper been previously published?

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